

## **Person Specification: Boarding Tutor**

|   | ESSENTIAL  | DESIRABLE   | METHOD OF ASSESSMENT  |
|---|--|---|---|
| Qualifications                          | GCSEs – Pass in English<br>and Maths   | Degree or equivalent  | Certificates  |
| Experience                              | Experience of caring for young people  | <ul> <li>Experience of coaching<br/>sports or running<br/>activities</li> </ul>   | <ul><li>Application Form</li><li>Interview</li><li>References</li></ul>     |
| Skills                                  | <ul> <li>Flexibility</li> <li>Adaptability</li> <li>Initiative</li> <li>Ability to work as part of a team</li> <li>Clear understanding of the post and responsibilities</li> <li>Excellent communication skills</li> <li>Excellent organisational skills</li> <li>Good sense of humour</li> <li>Warm and approachable</li> </ul> | <ul> <li>First Aid Skills</li> <li>Basic ICT skills</li> <li>Current clean driving licence</li> <li>Qualifications for coaching sports or running activities</li> </ul> | <ul> <li>Application Form</li> <li>Interview</li> <li>References</li> </ul> |
| Personal<br>Competencies &<br>Qualities | <ul> <li>Motivation to work with children and young people</li> <li>Ability to form and maintain appropriate relationships and personal boundaries with children and young people.</li> <li>Positive attitude to using authority and maintaining good behaviour</li> <li>Willingness to undertake</li> </ul>                     |   | <ul> <li>Application Form</li> <li>Interview</li> <li>References</li> </ul> |

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