



ADMISSIONS PROCESS FOR ENTRY TO BISHOPSTROW COLLEGE

JUNIOR COLLEGE, MIDDLE COLLEGE, PRE-IGCSE/ IGCSE AND 1 YEAR IGCSE PROGRAMMES

STEP 1

Complete the registration form and send to the Registrar at Bishopstrow College or via an agent. Applications must also include:

- A Registration Fee of £150
- A copy of the most recent School Reports
- A character reference from the applicant's current school
- A copy of the applicant's passport
- Where available, copies of any relevant University of Cambridge English Language Assessment examination certificates or IELTS certificate

Applicants for the 1 Year IGCSE Programme commencing in September must also complete an online Password assessment in English and maths after their interview. The College will advise full details.

STEP 2

Upon receipt of the above (Step 1), the College will either request a Skype interview with the applicant or decline the application. After the Skype interview the College will offer either a guaranteed place or a waiting list place or decline the application.

STEP 3

If a guaranteed place is offered, the College offer letter, invoice for fees due and acceptance form will be sent to the applicant's agent or parent.

The deposit must be paid to the College no later than 3 weeks after the receipt of the College offer letter in order to guarantee a place at the College.

STEP 4

The acceptance form must be signed and returned to the College, together with details of any fee payments made.

STEP 5

The College will confirm receipt and issue a visa support letter or CAS (if necessary). Please note that compliance with the UK visa regulations will generally require either the full fees or a minimum of one term's fees, together with the registration fee and deposit to be paid in advance.

STEP 6

Fees must be paid in full at least 8 weeks before the start of the term and thereafter 8 weeks before the start of any subsequent term. Further joining materials including the College's parent handbook, medical questionnaire, uniform order form and travel information form will be sent for completion and return before the student's arrival.

ACADEMIC SUMMER PROGRAMME

STEP 1

Complete the registration form and send to the Registrar at Bishopstrow College or via an agent. Applications must also include:

- A Registration Fee of £100
- A copy of the most recent School Reports
- A character reference from the applicant's current school
- A copy of the applicant's passport
- Copies of any relevant University of Cambridge English Language Assessment examination certificates or IELTS study level if known

STEP 2

Upon receipt of the above (Step 1), the College will either request a Skype interview with the applicant or decline the application. After the Skype interview the College will offer either a guaranteed place or a waiting list place or decline the application.

STEP 3

If a guaranteed place is offered, the College offer letter, invoice for fees due and acceptance form will be sent to the applicant's agent or parent.

The deposit and 50% of the course fee (£2,950) must be paid to the College no later than 3 weeks after the receipt of the College offer letter in order to guarantee a place at the College.

STEP 4

The acceptance form must be signed and returned to the College, together with details of any fee payments made.

STEP 5

The College will confirm receipt of these and issue a visa support letter (if necessary). Please note that compliance with the UK visa regulations will generally require the full fees, together with the registration fee and deposit to be paid in advance.

STEP 6

The remaining fees of £2,950 must be paid in full at least 8 weeks before the start of the course. Further joining materials including the College's parent handbook, medical questionnaire and travel information form will be sent for completion and return before the student's arrival.